



Security Administrator Request Form

The Security Administrator(s) (SA) designated below will be responsible for setting up, maintaining, and managing security for the shipper's users. The SA will have the capability to create User IDs, designate activities, and set up agents for the shipper. Each shipper should designate two SAs if possible; the primary SA and a backup. There is a maximum of two SAs.

Please e-mail completed form to NFGSC_SYSTEM_ADMIN@natfuel.com. Contact NFG System Administrator at (716) 857-6960 or by email to NFGSC_SYSTEM_ADMIN@natfuel.com with any questions or concerns.

*Shipper Name	<input type="text"/>		
*Shipper DUNS	<input type="text"/>		
Business Entity	<input type="text"/>		
Account Number	<input type="text"/>		
*Add or Remove	<input type="text"/>		
*First Name	<input type="text"/>	Work Phone	<input type="text"/> Ext. <input type="text"/>
Middle Name	<input type="text"/>	Alternate Phone	<input type="text"/> Ext. <input type="text"/>
*Last Name	<input type="text"/>	24 Hour Phone	<input type="text"/> Ext. <input type="text"/>
Title	<input type="text"/>	Cell Phone	<input type="text"/>
	Suffix <input type="text"/>	Fax	<input type="text"/>
		Pager	<input type="text"/>
*Address 1	<input type="text"/>		
Address 2	<input type="text"/>		
Address 3	<input type="text"/>		
Address 4	<input type="text"/>		
*Country	<input type="text"/>	*Email Address	<input type="text"/>
*State	<input type="text"/>	Alternate Email	<input type="text"/>
*City	<input type="text"/>	Instant Messenger	<input type="text"/>
		*Zip Code	<input type="text"/>
*User ID	<input type="text"/>	System generated (last name, first initial)	
*Password	<input type="text"/>	Only complete if user doesn't have existing User ID	
Date	<input type="text"/>		

The person signing below represents and warrants that he or she has the authority to authorize the appointment of the representative of shipper specified above in this request as SA.

Approver's Signature (Must be an officer of Shipper)

Approved By (print)

Title

Date